



Chemistry EUROLABEL®

Questions for Site Visits

Approved by the Label Committee

Ljubljana SLO, 25th April 2015

February 2016: replaces all earlier versions

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1. Could you briefly describe the internal/external validation processes for your chemistry courses?
2. Could you draw our attention to any innovative features of your courses?
3. Could you briefly take us through the risk assessment procedures and the safety precautions for your undergraduate laboratories?
4. Please could you list for us any educational conferences (as opposed to scientific research conferences) attended by your staff in the last 3 years?
5. Please describe the approaches of your Department to continuously modernise the content of your **EUROLABEL®** programme with respect to the scientific development.
6. What avenues do you have for students to provide **anonymous** feedback on staff and course content?
7. Please could you describe what quality assurance procedures you have in place for your courses (peer review etc.)
 - a. Pre-checking of examination questions by other members of staff
 - b. Sampling of marked examination papers by another member of staff
 - c. The use of external examiners to moderate and approve your procedures and/or degree results
8. To what extent do your professors and teachers engage in staff development?

9. What role does the department play in preparing undergraduates for the graduate job market? This does not simply mean by TEACHING chemistry but you should refer to links that you have with your University Careers Advisory Service, industrial graduate employers etc.
10. How are student generic skills delivered within your courses?
11. Please outline what different kinds of teaching and assessment methods are employed within your department.
12. Describe what learning support is available for students in the department/university.
13. How do you make an assessment of your students' language skills and ascertain which two main European languages that they are proficient in?
14. Does your Department produce an annual report? If so, does it make reference to SWOT analysis?

Additional questions for particular applications:

CHEMISTRY EUROBACHELOR®:

15. Could you describe the Bachelor Thesis experience for students? (For example is criteria referenced assessment used in marking, do students produce posters, do students undertake a critical assessment of the research literature etc?)

CHEMISTRY EUROMASTER®:

16. Could you describe the Master Thesis experience for students? (For example is criteria referenced assessment used in marking, do students produce posters, do students undertake a critical assessment of the research literature etc?)

CHEMISTRY EUROMASTER® and CHEMISTRY DOCTORATE EUROLABEL®:

17. How do you prepare your students for conference oral and poster presentations?
18. Is there a Graduate School in your university and if so, what role do they play in the supervision of your students?

EUROLABEL® reapplication:

19. How have your teaching and assessment methods changed over the last 10 years?